



Dear Parent/Carer of Year 7 Student

25 April 2016

Sir William Ramsay School 40th Anniversary Celebrations

This year Sir William Ramsay School celebrates forty years of dynamic learning and achievement. During these years, the school has gone from strength to strength, empowering and inspiring young people to achieve amazing things and become valuable members of society. The school has expanded not only in physical size, as the site has grown, but also as an outstanding academically motivated community. As part of the celebrations, we are delighted to invite your son/daughter to participate in a trip to London. Details of the trip are as follows:

Title	Year 7 Sir William Ramsay School 40 th Anniversary Celebration Trip
Aim	To enable students to learn outside of the classroom and experience a world famous London museum.
Date	Monday 11 July 2016
Time	8.55am prompt in A8. The group will aim to return to School by 3.00pm, road traffic conditions permitting. Please make arrangements for your son/daughter to travel home safely from school in the event that the coach is delayed.
Location	Museum of Natural History, London
Equipment	Pens & pencils, camera (optional), bag/rucksack
Transport	Coach
Dress	Full school uniform, including appropriate footwear.
Food & Drink	Packed lunch and drink for the day.

In order to finance this trip, it will be necessary to ask for a contribution of £15.00 to cover your son/daughter's travel expenses. Please make your payment, using ParentPay (www.parentpay.com), our online payment system; choosing the service 'Year 7 Sir William Ramsay School 40th Anniversary Celebration Trip' and return the reply slip below, together with the Parental Consent Form to Reception, by Monday 9 May 2016. Alternatively, if you would like a PayPoint service barcode letter, please contact Ms Pridham in Reception.

Students are reminded that they will be representing the School and that good behaviour and courtesy, in accordance with the School Code of Conduct, is expected from all who attend. The School reserves the right to decline applications from students who may be unable to comply with the School Code of Conduct. Any student, who gives cause for concern regarding their behaviour, prior to our departure date, may be withdrawn from the trip. In such cases, all monies paid are non-refundable. Any students misbehaving in a way that puts themselves or others at risk during the trip will be dealt with severely upon our return.

Should you have any concerns regarding the trip or wish to discuss the arrangements further, please do not hesitate to contact me on the school telephone number.

Yours faithfully

Miss E Gurney
Academic Leader Year 7

Reply slip: Please return to Ms Pridham, in Reception, by Monday 9 May 2016.

**Year 7 Sir William Ramsay School 40th Anniversary Celebration Trip
Natural History Museum - Monday 11 July 2016**

Student name: Form:

- I give permission for my son/daughter to participate in the above.
 - I have made my contribution of £15.00 via ParentPay.
 - I enclose a completed and signed Parental Consent Form.
 - I confirm that my son/daughter will conform to the School's Code of Conduct before and during this trip and that I will be accountable should he/she breach these regulations.
 - I understand that any monies paid will not be refunded if my son/daughter is excluded from attending this trip due to behavioural issues.
- OR
- I will provide my son/daughter with a disposable packed lunch and drink.
 - My son/daughter receives free school meals and will require a school packed lunch.

Signed:..... (Parent or Carer) Date:

PRINT NAME (Parent or Carer)