



28 September 2016

Dear Parent/Carer

Year 7 Parent/Carer Consultation Evening

Please may I remind you that our Year 7 Parent/Carer Consultation Evening with Form Tutors will take place on Thursday 13th October 2016 from 4.30pm to 7.00pm.

This is an opportunity for parents/carers to meet with Form Tutors to discuss their child's progress and attainment in Year 7. Furthermore the evening will also provide you with an opportunity to raise any additional issues with Mrs Walker (Pastoral Manager of Year 7) or Miss Gurney (Academic Leader of Year 7).

Students will need to organise an appointment time slot with their Form Tutor, so please would you advise your son/daughter of a convenient time for you to attend.

We look forward to seeing you and working with you to support your child throughout their time at Sir William Ramsay School.

Yours sincerely

Miss E Gurney
Academic Leader of Year 7

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REPLY SLIP

Please return to your son's/daughter's Form Tutor by Tuesday 11th October 2016.

Year 7 Parent/Carer Consultation Evening
Thursday 13th October 2016 from 4.30 to 7.00pm.

Student Name: Form:

I/We confirm receipt of the letter dated 27 September 2016

I/We will / will not be able to attend.

Signed: (Parent/Carer)

Acting Headteacher: Chris Carter