



7th December 2016

Dear Parent/Carers

Please may I remind you that Year 11 Parents' Consultation Evening will take place on Thursday 5th January 2017 from 4.30 to 7pm.

This is an opportunity for parents/carers to meet with subject staff to discuss their child's progress and attainment in Year 11.

Please advise your son/daughter of an appropriate time slot so that they know what times to book appointments with different subject teachers on the appointment sheet that they will be given.

Please be aware that this is the first day of the new term and appointments will need to be made before the end of term Tuesday 20th December.

Yours sincerely

Miss G Roser
Academic Leader – Year 11

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REPLY SLIP – Please return to Form Tutors.

Year 11 Parents' Evening – Thursday 5th January 2017 from 4.30 to 7.00pm.

Student Name: Form:

I/We confirm that I/We have received the letter dated 7th December 2016

I/We will be / will not be able to attend.

Signed: (Parent/Carer)