



DM/LF

24 January 2018

Dear Parent/Carers

Please may I remind you that Year 8 Parents' Consultation Evening will take place on Thursday 1st February 2018 from 4.30 to 7.00 pm.

This is an opportunity for parents/carers to meet with subject staff to discuss their child's progress and attainment in Year 8.

The school has introduced a new initiative and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and we would welcome any feedback.

Appointments can be made from 25th January 2018 at 06:00 and will close on Wednesday 31st January 2018 at 12:00. From the 25th January until the 29th January Parents will be able to book a maximum of 5 appointments. From the 29th January until the closing date any remaining appointments will be available to book. Should you wish to make any changes after this date please contact the school office.

Please visit <https://sirwilliamramsay.parentseveningsystem.co.uk/> to book your appointments.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mr D Mohan
Academic Leader for Year 8

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