



6TH FORM SIGNING OUT

This form must be completed by **ALL** Year 13 students who have finished their courses at Sir William Ramsay School. You **MUST** obtain the member of staff's signature for each subject or area to indicate that all your books and resources have been returned and outstanding fees paid.

This must be done by the date of your last exam.

When completed, this form, ID badge and lanyard should be returned to and signed by any of the following: Miss Le Count or Mrs Carro.

The final day for signing out for all 6th formers is Friday, 29 June in the LRC with Mrs Hallam.

STUDENT NAME:	FORM:
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Subject/Area	Signature	Fees paid?
Subject 1		
Subject 2		
Subject 3		
Subject 4 (if applicable)		
GCSE English		
GCSE Mathematics		
Learning Resource Centre		
ParentPay		

All outstanding fees will need to be paid by Friday, 29 June. A thorough check will be made to ensure there are no outstanding books or fees due. You will be expected to pay for any outstanding books that have not been returned.

Your lanyard and student ID badge will need to be handed in on signing out.

EXPECTED PLACE OF WORK/STUDY FOR NEXT YEAR (THIS IS ESSENTIAL INFORMATION):

Signed: Miss Le Count, Mrs Carro:
