



24 September 2015

Dear Parent/Carer

### **Year 7 Parent/Carer Consultation Evening**

Please may I remind you that our Year 7 Parent/Carer Consultation Evening with Form Tutors will take place on Thursday 1<sup>st</sup> October 2015 from 4.30pm to 7.00pm.

This is an opportunity for parents/carers to meet with Form Tutors to discuss their child's progress and attainment in Year 7. Furthermore the evening will also provide you with an opportunity to raise any additional issues with Mrs Walker (Pastoral Manager of Year 7) or Miss Gurney (Academic Leader of Year 7).

Students will need to organise an appointment time slot with their Form Tutor, so please would you advise your son/daughter of a convenient time for you to attend.

We look forward to seeing you and working with you to support your child throughout their time at Sir William Ramsay School.

Yours sincerely

**Miss E Gurney  
Academic Leader of Year 7**

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REPLY SLIP

Please return to your son's/daughter's Form Tutor by Tuesday 29 September 2015.

### **Year 7 Parent/Carer Consultation Evening** **Thursday 1st October 2015 from 4.30 to 7.00pm.**

Student Name: ..... Form: .....

I/We confirm receipt of the letter dated 24 September 2015

I/We will  / will not be  able to attend.

Signed: ..... (Parent/Carer)

Head: Mark Mayne

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